



## MIKIKI EXHIBITION VENUE ADMINISTRATION CHARGES (PER DAY)

### Mikiki 展覽場地收費

Nature	Venue	Weekdays (Mon-Fri)  (HK\$)	Weekends (Sat, Sun & public holiday)  (HK\$)	Car Show (Mon-Sun & public holiday) (HK\$)
COMMERCIAL ORGANIZATION 商業機構	G/F Atrium 地下中庭 - approx 45'(L) x 32'(W), 1440 sq ft	10,000	20,000	30,000
	G/F - Gallery (near Sa Sa) 地下長廊 (近莎莎) - approx 15'(L) x 10'(W), 150 sq ft	5,000	10,000	-
GOVERNMENT DEPT / SOCIAL SERVICE / CHARITY  政府部門 / 社會服務 / 慈善團體	G/F Atrium 地下中庭 - approx 45'(L) x 32'(W), 1440 sq ft	5,000	10,000	-
	G/F - Gallery (near Sa Sa) 地下長廊 (近莎莎) - approx 15'(L) x 10'(W), 150 sq ft	2,500	5,000	-

### FACILITY & EQUIPMENT CHARGE 設施及其他服務收費

Item	Description	For Commercial Org  (HK\$)	For Govt Dept / Charity / Social Service Group (HK\$)
P.A. System	Playing format: CD, with 4 wireless mic	\$3,000 per event day	\$3,000 per event day
Stage set up	4' x 8' per block, maximum size: 24' x 16' (12 blocks)	\$400 per block	\$400 per block
Backstage	size: 3.1m(W) x 2.1m(L) x 2.5m(H)	\$1,000 per event day	\$1,000 per event day
Folding Table with skirting	appro. 2'(W) x 6'1"(L) x 2'4"(H)	\$200 per table	\$200 per table
Chairs	Qty: 60	\$20 per chair	FOC
LED TV Live-feed	Max. 1 hour of air-time for on-stage performance only	\$5,000 per day	\$3,000 per day
LED TV Airtime	Frequency: 180sec per hour - 30-sec, 6 spots per hour Time: 10am-10pm Format: Mpeg IV(H.264), MOV(H.264), wmv	\$15,000 per week	\$10,000 per week
Movie / TVC shooting	Each section of 4 hours Non-exhibition area	\$6,000 per section	Not Applicable

#### Terms and Conditions:

1. 20% loading will be charged on administration charges during Chinese New Year period (i.e. 18th Jan 2017 to 31st Jan 2017) and Christmas period (i.e. 13rd Dec 2017 to 31st Dec 2017)
2. The SHKP logo & mall logo MUST credit on backdrop and the mall stickers MUST BE put on guests / celebrities and use mall mic tag
3. Refundable deposit equivalent to 50% of the total administration and facility charges or HK\$1,000 whichever is higher must be made 5 weeks prior to the commencement date of the event or the deadline agreed by SHKP
4. Payment should be made by crossed cheque payable to "Sun Hung Kai Real Estate Agency Ltd."  
For first time usage of the promotion venue, payment should be made by CASHIER ORDER
5. Tenants who booked exhibition venues for sales promotion MUST report the gross sales generated from the roadshow and add the same amount to the monthly gross sales of the premises
5. All organizer MUST carpet the floor of the exhibition area
6. Exhibitor is responsible for Cleaning services during exhibition
7. Regulations and conditions applied, please refer to the Terms & Conditions and mall's regulations.